Create Profit Center Group – KCH1

Accounting→Controlling→Profit center accounting→Master data→Profit center group→Create

1. On the screen "Profit Cost Center: Group initial Screen", Enter the **Controlling Area** and press Save 💾 Button:

2. Enter new **Profit Center Group Name** in **Profit** Center Group field.

3. Hit on Hierarchy Icon 🔠 to proceed.

4. On screen "Profit Cost Center Group: Structure" give your new group a **Description** and press Save 💾 Button.

5. Put the cursor on the Top Node and click on the 🔠 Lower Level icon to add a sub node that will be inferior to the Top Node. Enter the name of the new code in the Set ID field or select a group from the possible entries list.

6. Enter a **Short Text Description** of the new code in the Short Text field.

7. Save the changes by clicking on the Save 💾 button.

Add Profit Centers

8. On screen "Profit Cost Center Group: Structure" add Profit Centers to an end Node.

9. Mark the end Node that the Profit Centers will be assigned to using one mouse click.

10. Click on the Insert Values.

9. If a single Profit Center, Enter its Name (Value) in the **from Value field or** Select the Profit Center from the list of possible entries. If a range of Profit Centers, enter the **Start Interval** here.

10. Click on Save 💾 Button to complete the task.

11. Return to prior screen (Select Green Arrow 🔙 **).**

Change Profit Center Group – KCH2

Accounting→Controlling→Profit center accounting→Master data→Profit center group→Create

1. On screen "Change Profit Center Group: Initial screen" Enter the **Profit Center Group** and press Enter or 🔠 Hierarchy Icon.

2. On screen "Change Profit center group: Structure", revoke the relationship of a sub node to its superior node:

3. Mark the target sub **Node** using one mouse click.

4. Select the target **Node** by clicking on the Select button

5. Revoke its relationship by clicking on the Revoke relationship button

6. Please click on **Save** 💾 Button to complete the task.

7. Return to prior screen (Select Green Arrow 🔙 **).**

Display Profit Center Group – KCH3

Accounting→Controlling→Profit center accounting→Master data→Profit center group→Create

1. On the screen "Display Profit Center Group: Initial screen" Enter the **Profit Center Group** and press Enter:

2. View the information.

3. Click on Exit 🏠 Button to exit or Shift & F3 to return to the SAP Easy Access screen.

Notes

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Notes

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Notes

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

(http://www.sapdb.info)

SAP Quick Reference
Profit Center Group

May' 2008

Contents

- Create Profit Center Group
- Change Profit Center Group
- Display Profit Center Group

SAP Icons/Buttons

Enter	ENTER	
Save	**CTRL-S**	
Back	**F3**	
Exit	**SHIFT-F3**	
Cancel	**F12**	
Help	**F1**	